

REGULAR MEETING MINUTES

L'ANSE AREA SCHOOLS BOARD OF EDUCATION

February 19, 2024

1. The Regular Meeting of the L'Anse Area Schools Board of Education was called to order by President, Mrs. Bugni, on February 19, 2024, at 5:00 p.m. in the Board Room of the High School #169.
2. ROLL CALL OF MEMBERS:
The following members were in attendance:
Mr. Cavanaugh, Mr. Fedie, Mrs. Bugni, Mrs. Frisk, Mrs. Nordstrom and Mrs. Waara.
Excused: Mrs. Paulson

Administrative personnel in attendance:
Superintendent Tollefson & Principal Cichosz
Excused: Principal Scroggs
3. ADOPTION OF AGENDA:
Motion by Mr. Fedie, supported by Mr. Cavanaugh to approve the Agenda for the February 19, 2024, Regular Board of Education meeting. Removal of XI. New Business, E. Concerning KBIC Education Dept. & LAS MOU. Motion carried.
4. APPROVAL OF MINUTES:
Motion by Mrs. Nordstrom, supported by Mrs. Frisk to approve the minutes for the Reorganizational Board of Education meeting held on January 15, 2024. Motion carried.

Motion by Mrs. Frisk, supported by Mr. Fedie to approve the minutes for the Regular Board of Education meeting held on January 15, 2024. Motion carried.
5. CORRESPONDENCE:
 - A. Thank you ~ *Baraga Co. Probate & Family Court Staff*
 - B. Thank you ~ *David Ruhman*
 - C. Thank you ~ *The Family of Carol Roth*
 - D. Thank you – *KEDA (Keweenaw Economic Development Alliance)*
6. HORNET HIGHLIGHTS:
Mrs. Cichosz reported that sophomores have taken field trips CTE class at the ISD, CTE class in Baraga, CAN class at L'Anse and will be going to Gogebic Community College in Ironwood. Friday will be *Middle School Fun Day*.
7. STUDENT REPORTS: Julie Juntunen reported that S.A.D.D. is collecting donations of personal hygiene products for the Shelter Home now through March 8th. Akira Koenig reported that Student Council sold Suckergrams for Valentine's Day and Spirit Week is this week.

8. EMPLOYEE OF THE MONTH: January – Shelsey Mleko, *Special Education Teacher*

9. STAFF PARTICIPATION: None.

10. FINANCES:

A. Motion by Mrs. Frisk, supported by Mrs. Waara to accept the letter of resignation from Alix Mongiat, *Business Manager*, effective February 20, 2024. Motion carried.

Motion by Mr. Fedie, supported by Mr. Cavanaugh to approve the contract for Theresa Bianco, *Business Manager*, effective February 20, 2024, as presented. Motion carried.

B. Motion by Mr. Fedie, supported by Mrs. Frisk to approve Susan Tollefson, *Superintendent*; Amanda Nordstrom, *Board Treasurer*; and Theresa Bianco, *Business Manager*, as signatories for the following accounts: Superior National Bank & Trust, Huntington National Bank and Michigan Liquid Asset Fund Plus as stated with the exception under Superior National Bank & Trust – *L'Anse High School-Internal Accounting Fund, Vending Machine and Elementary Activity Account* – Melissa Scroggs, Susan Tollefson and Lisa Cichosz. Abstain: Amanda Nordstrom. Motion carried.

C. Motion by Mr. Cavanaugh, supported by Mrs. Waara to approve to appoint Theresa Bianco, *Business Manager, Assistant Treasurer and Electronic Transaction Officer* to receive record and deposit school funds at the discretion of the Board of Education. The Electronic Transaction Officer will be responsible for the ACH agreements that include payment approval, accounting, reporting and compliance with ACH policy. Motion carried.

D. Business Manager's Reported was in packet.

E. Motion by Mr. Fedie, supported by Mr. Cavanaugh to approve the payment of bills as presented. Motion carried

11. NEW BUSINESS:

A. Motion by Mrs. Waara, supported by Mrs. Frisk to approve Julie (Hoover) Elenbaum for the *2024 Distinguished Alumnus Award*. Motion carried.

B. CCASB Awards:

i. Motion by Mrs. Waara, supported by Mr. Fedie to approve April Thor for *Outstanding Education Employee Award*. Motion carried.

ii. Motion by Mr. Cavanaugh, supported by Mrs. Nordstrom to approve Anne Koski for the *School Service Award*. Motion carried.

iii. Motion by Mr. Fedie, supported by Mrs. Nordstrom to approve Akira Koenig for the *Student Leadership Award*. Motion carried.

- C. Motion by Mrs. Frisk, supported by Mrs. Waara to accept the *2024-25 Course Offerings* as presented. Motion carried.
- D. Motion by Mr. Fedie, supported by Mrs. Waara to approve the *Return to Learn & Continuity of Service Plan* as presented. Motion carried.
- E. Motion by Mr. Fedie, supported by Mrs. Waara to approve the Bus Bid from **Holland Bus Company** for **\$ 73,983** for a *2019 Blue Bird Vision school bus*. Motion carried.
- F. Motion by Mr. Fedie, supported by Mrs. Waara to approve the new and revised Board Bylaw's and Policies suggested by NEOLA and as stated:

Special Update, November 2023

- Policy 0122 (Revised) – Board Powers
- Policy 1420 (Revised) – School Administrator Evaluation
- Policy 3131 (Revised) – Staff Reductions/Recalls
- Policy 3142 (Revised) – Probationary Teachers
- Policy 3220 (Revised) – Professional Staff Evaluation

Motion carried.

- G. Motion by Mrs. Waara, supported by Mr. Cavanaugh to accept the letter of retirement from **Janet Gerzetic**, *Title I Teacher*, effective June 30, 2024, with regret. Motion carried.

- H. Concerning:

Hire(s): April Niemi – *Accounting Clerk*
 Kyra Sipe – *Special Education Aide*
 Robin Chosa – *Food Service Worker*
 Kaci Dault – *Special Education Aide*

Resignation(s): Cassey Kolbus – *JSH Special Education Aide*
 Shelby McGowan – *Elementary Special Education Aide*

- I. *Tribal Participation Data* was shared by Mrs. Tollefson.

12. ADMINISTRATIVE REPORTS: presented in packet

- A. Maintenance-Custodial-Transportation Supervisor
- B. Director of Student Services
- C. Elementary (K-5) Principal
- D. JSH (6-12) Principal
- E. Superintendent

13. BOARD COMMITTEE REPORTS:

- A. Education Resources – did not meet
- B. Extra-Curricular – did not meet
- C. Finance – did not meet
- D. Library – did not meet
- E. CCASB – met; Annual Awards dinner will be March 20 at Tech
- F. CCISD – met last Friday
- G. Wellness Committee – met; discussed ACES & PACES and Newsletter topics

- H. L.A.S. Foundation – met; discussed fundraising, recruiting new members and Investment Policy
- I. Personnel Committee – will meet in March
- J. Tribal Education Committee – did not meet

14. STUDENT COMMENTS: None

15. PUBLIC PARTICIPATION: None

16. BOARD MEMBER COMMENTS: None

17. ADJOURNMENT:

Motion by Mr. Fedie, supported by Mrs. Nordstrom to adjourn the meeting at 5:48 p.m.
Motion carried.


KATIE WAARA, *Secretary*


JOAN BUGNI, *President*