

REGULAR MEETING MINUTES

L'ANSE AREA SCHOOLS BOARD OF EDUCATION

July 16, 2018

1. The Regular Meeting of the L'Anse Area Schools Board of Education was called to order by President Bugni at 5:25 p.m. in the Board Room of the High School.
2. ROLL CALL OF MEMBERS:
The following members were in attendance:
Mr. Fedie, Mr. Gransell Mrs. Bugni and Mrs. Koski.
Excused: Mr. Ayres, Mr. Dantes and Mrs. Collins.

Administrative personnel in attendance:
Superintendent, Mrs. Tollefson, and Principal, Ms. Scroggs.
3. ADOPTION OF AGENDA:
Motion by Mr. Fedie, supported by Mrs. Koski to approve the Agenda for the July 16, 2018, Regular Board of Education Meeting. Motion carried.
4. APPROVAL OF MINUTES:
 - A. Motion by Mrs. Koski, supported by Mr. Fedie to approve the Budget Hearing minutes held on June 18, 2018. Motion carried.
 - B. Motion by Mr. Fedie, supported by Mrs. Koski to approve the minutes of the Regular Board of Education meeting held on June 18, 2018. Motion carried.
5. HORNET HIGHLIGHTS:
Ms. Scroggs reported football and cheer have started, Summer School will end on Friday, Kris Thompson & Mike Koskinen volunteered to paint the locker room and Y.A.C. group went to Central Michigan
6. STAFF PARTICIPATION: None.
7. STUDENT REPORTS: None.
8. DISTRICT BUSINESS ORGANIZATION:
 - A. Motion by Mr. Fedie, supported by Mrs. Koski to hold regular meetings of the Board of Education on the Third Monday of each month at 5:30 p.m. in the Board Room of the L'Anse High School. Motion carried.
 - B. Motion by Mr. Fedie, supported by Mr. Gransell to approve to adopt the depository resolution for Superior National Bank & Trust, Huntington National Bank and Michigan Liquid Asset Fund Plus as depositories of district funds. Motion carried.
 - C. Motion by Mr. Fedie, supported by Mr. Gransell to approve Susan Tollefson, Superintendent; Anne Koski, Board Treasurer; and Theresa Bianco, Business Manager, as signatories for the following accounts: Superior National Bank & Trust, Huntington National Bank and Michigan Liquid Asset Fund Plus as stated with the exception under Superior National Bank & Trust – L'Anse High School-Internal Accounting Fund, Vending Machine Account, and L'Anse Elementary School-Elementary Activity Account – Melissa Scroggs, Susan Tollefson, and Anne Koski from the above mentioned accounts. Motion carried.
 - D. Motion by Mr. Gransell, supported by Mr. Fedie to approve to appoint Theresa Bianco, Business Manager, as Assistant Treasurer and Electronic Transaction Officer to receive record and deposit school funds at the discretion of the Board of Education. The Electronic

Transaction Officer will be responsible for the ACH agreements that include payment approval, accounting, reporting and compliance with ACH policy. Motion carried.

- E. Motion by Mr. Gransell, supported by Mrs. Koski to approve to designate the Superintendent as the Board representative for posting public notice of meetings. Motion carried.
- F. Motion by Mr. Fedie, supported by Mrs. Koski to approve the adoption of MASB (Michigan Association of School Board), NAFIS (National Association of Federally Impacted Schools) and CCASB (Copper Country Association of School Boards) Boards Affiliation. Motion carried.
- G. Motion by Mrs. Koski, supported by Mr. Gransell to approve the firm of Thrun Law Firm, P.C. and Graybill and Mead P.L.L.C. as the Law firms to use for legal consultation. Motion carried.
- H. Motion by Mr. Fedie, supported by Mrs. Koski to approve the firm of Rukkila/Negro & Associates as the auditing firm of record. Motion carried.
- I. Motion by Mr. Gransell, supported by Mr. Fedie to approve the authorization for the Superintendent to represent the school district with regard to Public Act 874 Impact Aid matters. Motion carried.

9. FINANCES:

- A. Motion by Mr. Fedie, supported by Mrs. Koski to approve the Payment of Bills as presented. Motion carried.
- B. Motion by Mr. Gransell, supported by Mrs. Koski to approve the revised 2018-19 Capital Projects Budget as presented.

10. OLD BUSINESS:

- A. Motion by Mr. Fedie, supported by Mrs. Koski to adopt the resolution calling for the regular school election in November 2018, including a ballot proposal to levy up to 18 mills on Non-Homestead property for operating purposes.

11. NEW BUSINESS:

- A. Motion by Mr. Fedie, supported by Mr. Gransell to approve the *Support Staff Employee Handbook* for the 2018-19 school year. Motion carried.
- B. Motion by Mrs. Koski, supported by Mr. Gransell to approve the *Extracurricular & Athletic Handbook*, which would include the provision that varsity practices are allowed on Sunday after 2:00 p.m. if a Monday game, for the 2018-19 school year. Motion carried.
- C. Motion by Mr. Fedie, supported by Mr. Gransell to approve a First Year Probationary Contract for Jennifer Lynn as the *Elementary Teacher* for the 2018-19 school year pending PA-189 and Criminal Background Check. Motion carried.
Motion by Mr. Gransell, supported by Mr. Fedie to approve a First Year Probationary Contract for Jamie Senske as the *Elementary Teacher* for the 2018-19 school year pending PA-189 and Criminal Background Check. Motion carried.

Resignations/New Hires:

New Hires: Michael Williams – *Middle School Football Coach for 2018-19 school year*
Everett Ekdahl – *Middle School Football Coach for 2018-19 school year*
Anthony Arens – *JV Boys Basketball Coach for 2018-19 school year*

Resignation: Amanda Dufek – *Freshman Volleyball Coach*

- D. Motion by Mr. Fedie, supported by Mrs. Koski to approve the *Letter of Understanding* with Laura Mathieu for consulting work up to 40 hours as presented. Motion carried.
- E. Motion by Mr. Gransell, supported by Mr. Fedie to approve the *Memo of Understanding* with Baraga Area Schools regarding the *Co-op Football Program* for the 2018-19 school year as presented. Motion carried.

- F. Motion by Mr. Fedie, supported by Mrs. Koski to approve the bid from M.D. Contracting for the sewer extension project and connection to concession building at *Volunteer Field*.
Motion carried.
- G. Motion by Mr. Gransell, supported by Mrs. Koski to approve the new and revised Board Bylaws and Policies suggested by NEOLA and as stated:

- i. Bylaw 0143.1 – Public Expression of Board Members (revised)
- ii. Policy 1421 – Criminal History Record Check (revised)
- iii. Policy 3121 – Criminal History Record Check (revised)
- iv. Policy 4121 – Criminal History Record Check (revised)
- v. Policy 4162 – Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety Sensitive Functions (revised)
- vi. Policy 5111 – Eligibility of Resident / Non-Resident Students (revised)
- vii. Policy 7540.02 – Web Accessibility, Content, Apps and Services (replacement)
- viii. Policy 8321 – Criminal Justice Information Security (Non-Criminal Justice Agency) (revised)

- ix. Policy 7530 – Lending of Board-Owned Equipment (Revised)
- x. Policy 7530.02 – Staff Use of Personal Communication Devices (Revised)
- xi. Policy 7542 – Access to District Technology Resources and/or Information Resources from Personal Communication Devices (Revised)
- xii. Policy 7543 – Utilization of the District’s Website and Remote Access to the District’s Network (Revised)

Motion carried.

12. ADMINISTRATIVE REPORTS: presented.

13. BOARD COMMITTEE REPORTS: Forgo – will report next month.

- A. Education Resources
- B. Extra-Curricular
- C. Community School Advisory Board
- D. Finance
- E. Library Advisory Board
- F. CCASB
- G. CCISD

14. PUBLIC PARTICIPATION: None.

15. BOARD MEMBER COMMENTS:

16. ADJOURNMENT:

Motion by Mr. Fedie, supported by Mr. Gransell to adjourn the meeting at 6:21 p.m. Motion carried.

EDWIN GRANSELL, Acting Secretary

JOAN BUGNI, President