

REGULAR MEETING MINUTES

L'ANSE AREA SCHOOLS BOARD OF EDUCATION

June 18, 2018

1. The Annual Budget Hearing of the L'Anse Area Schools Board of Education was called to order by President Bugni at 5:30 p.m. in the High School Board Room #169.
2. ROLL CALL OF MEMBERS:
The following members were in attendance:
Mr. Fedie, Mr. Gransell Mrs. Bugni, Mr. Ayres, Mr. Dantes, Mrs. Koski and Mrs. Collins.

Administrative personnel in attendance:
Superintendent Mrs. Tollefson and High School Principal Ms. Scroggs.
3. ADOPTION OF AGENDA:
Motion by Mr. Dantes, supported by Mr. Gransell to approve the Agenda for the June 18, 2018 Regular Board of Education Meeting. Motion carried.
4. APPROVAL OF MINUTES:
 - A. Motion by Mr. Fedie, supported by Mr. Ayres to approve the minutes of the Special Board of Education meeting held on June 7, 2018, with corrections: **1. Change Regular to Special and 5.A. Change July 2 to July 1.** Motion carried.
5. HORNET HIGHLIGHTS:
Ms. Scroggs reported on summer school and End of the Year field trips, that were sponsored by the C.J. Sullivan PTO.
6. STAFF PARTICIPATION: None.
7. CORRESPONDENCE AND COMMUNICATIONS:
 - A. Lunch Donation – *Maplewood Chapter No. 511 – Order of Eastern Star*
 - B. 2% Distribution – *Keweenaw Bay Indian Community*
8. STUDENT REPORTS: None.
9. FINANCES:
 - A. Motion by Mr. Fedie, supported by Mrs. Koski to approve the Payment of Bills as presented. Motion carried.
10. NEW BUSINESS:
 - A. Motion by Mr. Gransell, supported by Mr. Dantes to approve the Revised Budget for the 2017-2018 Fiscal Year. Motion carried.
 - B. Motion by Mr. Fedie, supported by Mr. Ayres to approve the Budget for the 2018-2019 Fiscal Year. Motion carried.

RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
OF THE
L'ANSE AREA SCHOOLS

RESOLVED, that this resolution shall be the general appropriation of the L'Anse Area Schools for the fiscal year 2018-2019; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the L'Anse Area Schools.

This 2018-2019 appropriation resolution is to take effect on July 1, 2018.

BE IT FURTHER RESOLVED, that a 17.9442 mill property tax on all non-homestead property will be levied for operating purposes for the 2018 - 2019 fiscal year during the summer tax collection.

BE IT FURTHER RESOLVED, that a 3.1700 mill bond debt retirement tax will be levied on all properties in Bohemia, L'Anse, Covington, Laird & Duncan Townships which are within the district boundaries.

BE IT FURTHER RESOLVED, that a 1.0000 mill sinking fund tax will be levied on all properties in Bohemia, L'Anse, Covington, Laird & Duncan Townships which are within the district boundaries.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the L'Anse Area Schools for the fiscal year 2018 - 2019 be as follows:

	2017-2018			2018-2019
	Budget	Revise	Change	Budget
REVENUE				
Local	\$ 1,470,365	\$ 1,575,663	\$ 105,298	\$ 1,518,317
State	4,535,853	4,556,910	\$ 21,057	\$ 4,487,572
Federal	621,188	804,006	\$ 182,818	\$ 635,522
Incoming Transfers & Other Transactions	<u>63,537</u>	<u>220,674</u>	<u>\$ 157,137</u>	<u>\$ 63,995</u>
TOTAL REVENUE	<u>6,690,943</u>	<u>7,157,253</u>	<u>\$ 466,310</u>	<u>6,705,406</u>

BE IT FURTHER RESOLVED, that the amount available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

	2017-2018 Budget			2018-2019
	Original	Revise	Change	Budget
EXPENDITURES				
Instruction:				
Basic Programs	\$ 3,194,960	\$ 3,153,492	\$ (41,468)	\$ 3,129,732
Summer School	4,325	4,325	\$ -	4,325
Special Education	621,547	627,776	\$ 6,229	565,474
Compensatory Education	393,162	443,796	\$ 50,634	453,254
Vocational Education	76,648	76,883	\$ 235	82,109
Adult / Continuing Education	-	-	\$ -	-
Support Services:			\$ -	-
Pupil	239,621	233,291	\$ (6,330)	250,254
Instructional	54,219	61,797	\$ 7,578	54,844
General Administration	288,432	281,124	\$ (7,308)	283,758
School Administration	352,626	347,121	\$ (5,505)	359,009
Business	201,443	193,639	\$ (7,804)	142,494
Operations & Maintenance	621,203	656,065	\$ 34,862	647,805
Transportation	315,076	388,045	\$ 72,969	349,422
Central Support	167,112	182,082	\$ 14,970	134,605
Athletics	145,604	144,511	\$ (1,093)	139,704
Community Services	50,872	53,712	\$ 2,840	49,974
Capital Outlay	-	-	\$ -	-
Outgoing Transfers & Other Transactions	<u>166,708</u>	<u>170,839</u>	<u>\$ 4,131</u>	<u>144,514</u>
TOTAL APPROPRIATION	6,893,558	7,018,497		6,791,278
Beginning Fund Balance	1,321,829	1,321,829		1,460,585
Revenue Less Expenditures	(202,615)	138,756		(85,872)
Estimated Ending Fund Balance	<u>1,119,214</u>	<u>1,460,585</u>	<u>-</u>	<u>1,374,713</u>

DEBT RETIREMENT
2018-2019

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the DEBT RETIREMENT FUND of the L'Anse Area Schools for the fiscal year 2018 - 2019 are as follows:

	2017-2018			2018-2019
	Budget	Revise	Change	Budget
REVENUE				
Local Property Tax	\$ 427,584	\$ 427,584	\$ -	\$ 421,070
Commercial Forest	35,568	35,568	-	35,449
Interest and Other	500	500	-	500
Bond Refunding			-	
State - PPT	20,762	20,762	-	22,711
Sale of Bonds			-	
Prior Period Adjustment			-	
Interfund Transfer	-	-	-	-
			-	
TOTAL REVENUE	<u>484,413</u>	484,414	-	479,730

BE IT FURTHER RESOLVED, that \$ 474,850 of the total available to appropriate in the DEBT RETIREMENT FUND is hereby appropriated in the amounts and for the purposes set forth below:

	2017-2018			2017 - 2018
	Budget	Revise	Change	Budget
EXPENDITURES				
Debt Retirement	\$ 375,000	\$ 375,000	\$ -	\$ 385,000
Interest on Debt	95,350	95,350	-	\$ 87,850
Cost of Issuance			-	
Miscellaneous	2,000	2,000	-	\$ 2,000
			-	
TOTAL APPROPRIATION	472,350	472,350	-	474,850
			-	
Beginning Fund Balance	118,303	118,303	-	\$ 130,367
			-	
			-	
Revenue Less Expenditures	12,063	12,064	-	4,880
Estimated Ending Fund Balance	<u>130,366</u>	130,367	-	135,247

The District will levy for the payment of bonded indebtedness 3.1700 mills for the 2018 tax year.

CAPITAL PROJECTS FUND
2018-2019

BE IT FURTHER RESOLVED, that the total revenues estimated to be available for appropriation in the CAPITAL PROJECTS FUND of the L'Anse Area Schools for the fiscal year of 2018 - 2019 are as follows:

REVENUE	2017-2018			2018-2019
	Budget	Revise	Change	Budget
Investment Earnings & other	\$ 400	\$ 400	-	\$ 400
Donations	50,000	50,000	-	
Transfer - Board Approved	-	140,334	140,334	
Sinking Fund Millage	131,970	131,970	(0)	132,830
Other Transfers In	-	-	-	
TOTAL REVENUE	\$ 182,370	\$ 322,704	\$ 140,334	\$ 133,230

BE IT FURTHER RESOLVED, that \$ 243,618 of the total available to appropriate in the CAPITAL PROJECTS FUND is hereby appropriated in the amounts and for the purposes set forth below.

EXPENDITURES	2017-2018			2018-2019
	Budget	Revise	Change	Budget
Sinking Fund Projects	\$ 132,053	\$ 156,663	\$ 24,610	\$ 27,118
Park Project / Sports Complex	51,000	29,124	(21,876)	216,500
Weight Room Project		27,506	27,506	
Other Transfers Out	-	-	-	-
TOTAL APPROPRIATION	183,053	213,293	30,240	243,618
Beginning Balance	287,801	287,801		397,212
Revenue Less Expenditures	(683)	109,411	-	(110,388)
Projected June 30, 2018 Fund Balance	287,118	397,212	-	286,824

The fund balance at the end of the 2018 - 2019 fiscal year is anticipated to be \$ 286,824

SCHOOL SERVICE FUND
2018-2019

BE IT FURTHER RESOLVED, that the total revenues estimated to be available for appropriation in the SCHOOL SERVICE FUND of the L'Anse Area Schools for the fiscal year of 2018 - 2019 are as follows:

Food Service

REVENUE	2017-2018			2018-2019
	Budget	Revise	Change	Budget
Ticket Sales	\$ 70,000	\$ 70,000	\$ -	\$ 68,000
Interest Income	150	150	\$ -	150
Miscellaneous/Ala Carte	48,145	48,145	\$ 0	48,000
State Aid	13,838	13,838	\$ 0	13,838
Federal Aid	185,000	185,000	\$ -	185,000
Commodity Foods	23,208	23,208	\$ (0)	23,208
Prior Period Adjustments	-		\$ -	-
Fund Transfers in	2,450	2,450	\$ -	2,450
			\$ -	-
Total Revenue	342,791	342,791	\$ (0)	340,646

BE IT FURTHER RESOLVED, that \$ 360,658 of the total available to appropriate in the SCHOOL SERVICE FUND is hereby appropriated in the amounts and for the purposes set forth below.

EXPENDITURES	2017-2018			2018-2019
	Budget	Revise	Change	Budget
Salaries	\$ 95,605	\$ 98,105	\$ 2,500	\$ 98,465
Benefits	54,985	49,868	(5,117)	52,940
Purchased Services	6,441	6,441	-	7,190
Food Supplies	137,000	137,000	-	137,300
Commodity Foods	23,208	23,208	-	23,208
Other Supplies	9,000	9,000	-	8,310
Capital Outlay	7,000	7,000	-	9,500
Miscellaneous	1,000	1,000	-	1,000
Prior Year Adjustment	-		-	-
Indirect Costs	21,500	21,500	-	21,500
Fund Modification - Gen. Fund	-	-	-	-
			\$ -	-
Total Expenditures	355,739	353,122	2,617	359,413
Beginning Balance	65,202	65,202		54,871
Revenue Less Expenditures	(12,948)	(10,331)		(18,767)
Projected June 30, 2018 Fund Balance	<u>52,254</u>	<u>54,871</u>	<u>-</u>	<u>36,104</u>

The Food Service Fund provides indirect cost funds to the General Fund to cover usage of facility and utility costs based on a calculated percentage from the State of Michigan.

FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary statement hitherto adopted by the Board. Changes in the amount appropriated by the Board Shall require approval by the Board

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the budget control supervisor responsible for performance of his/her responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

- C. Motion by Mrs. Collins, supported by Mr. Fedie to approve the Michigan High School Athletic Association Membership Resolution for the year August 1, 2018 through July 31, 2019. Motion carried.
- D. Motion by Mr. Fedie, supported by Mr. Ayres to table the resolution calling for the regular school election in November 2018, including a renewal of the 18-mill levy on Non-Homestead property. Motion carried.
- E. Motion by Mr. Dantes, supported by Mr. Fedie to approve a resolution to certify millage to be spread by the district to include the levy 17.9442 mills on all Non-Homestead parcels within the district boundaries for operational purposes and 3.1700 mills on all property within the district boundaries for the purpose of bond indebtedness and 1.0000 mills for sinking fund.

6:21 p.m. Mr. Ayres left the meeting.

- F. Motion by Mr. Fedie, supported by Mrs. Koski to approve a Continuation of a First Year Probationary Contract for Julia Belej until her anniversary date of February 26, 2019 and a second year probationary contract for the remainder of the 2018-2019 school year. Motion carried.

Motion by Mr. Dantes, supported by Mrs. Collins to approve a Second Year Probationary Contract for Dawn Howe for 2018-19 school year. Motion carried.

6:24 p.m. Mr. Ayres returned to the meeting.

Motion by Mr. Fedie, supported by Mr. Gransell to approve a Second Year Probationary Contract for Anthony Arens for 2018-19 school year. Motion carried.

Motion by Mrs. Collins, supported by Mrs. Koski to approve a Third Year Probationary Contract for Keith Bush for 2018-19 school year. Motion carried.

Motion by Mr. Gransell, supported by Mr. Fedie to approve a Third Year Probationary Contract for Jan LaFave for 2018-19 school year. Abstain: Mrs. Bugni. Motion carried.

Motion by Mr. Dantes, supported by Mrs. Koski to approve a Third Year Probationary Contract for Nicole Maddux for 2018-19 school year. Motion carried.

Motion by Mrs. Collins, supported by Mr. Dantes to approve a Continuation of a Third Year Probationary Contract for Cara Wightman until her anniversary date of December 7, 2018, and a Fourth year probationary contract for the remainder of the 2018-19 school year. Motion carried.

Motion by Mr. Fedie, supported by Mr. Gransell to approve a Fourth Year Probationary Contract for Callie Budweg for 2018-19 school year. Motion carried.

Motion by Mrs. Koski, supported by Mr. Dantes to approve a Fourth Year Probationary Contract for Hillary Froberg for 2018-19 school year. Motion carried.

Motion by Mr. Gransell, supported by Mrs. Collins to approve a Fifth Year Probationary Contract for Darin Goke for 2018-19 school year. Motion carried.

Motion by Mr. Fedie, supported by Mrs. Koski to approve Tenure for Barbara Waara for 2018-19 school year. Motion carried

- G. Motion by Mr. Dantes, supported by Mr. Fedie to accept the resignation of Megan Hilsendager as *Kindergarten Teacher* effective June 8, 2018, with regret. Motion carried.

Motion by Mrs. Collins, supported by Mrs. Koski to accept the resignation of Christine Wilson as *Kindergarten Teacher* effective June 12, 2018, with regret. Motion carried.

Resignation/s: Denise Laakko – *Drama Advisor (effective June 7)*
Rachel Lassi – *JV Girls Volleyball Coach*
Janal Bennett – *Assistant Cook*

New Hire/s: Rebecca Keyes – *Drama Advisor*
Jenny Sipe (M, W & F) and Laura Cadeau (T & Th) – *Assistant Cooks*
Chad Rice – *JV Volleyball Coach*
Amanda Dufek – *Freshman Volleyball Coach (pending student numbers)*

Summer School: Randy Cadeau & Rick Hartman – *MS/HS Teachers*

- H. Board members discussed the Policy Updates from NEOLA for July meeting.

6:21 p.m. Mrs. Koski left the meeting.

- I. Motion by Mr. Fedie, supported by Mr. Dantes to approve the contract addendum for Theresa Bianco, Business Manager, effective July 1, 2018. Motion carried.
J. Motion by Mrs. Collins, supported by Mr. Gransell to approve the two-year contract for Joanne Hochstein, Administrative Assistant, effective July 1, 2018. Motion carried.

6:43 p.m. Mrs. Koski returned to the meeting.

- K. Motion by Mr. Gransell, supported by Mr. Ayres to approve the two-year contract for Michael Roth; *Custodial, Maintenance, Transportation Supervisor*, effective July 1, 2018. Motion carried.
L. Motion by Mr. Fedie, supported by Mrs. Collins to approve the contract for Melissa Scroggs, K-12 Principal, effective July 1, 2018. Motion carried.
M. Motion by Mrs. Koski, supported by Mrs. Collins to approve the contract for Darrin Voskuhl, Athletic Director, effective July 1, 2018. Motion carried.
N. Motion by Mr. Dantes, supported by Mr. Gransell to approve the contract addendum for Darrin Voskuhl, Director of Student Services, effective July 1, 2018. Motion carried.

11. ADMINISTRATIVE REPORTS: presented.

12. BOARD COMMITTEE REPORTS:

- A. Education Resources – None.
B. Extra-Curricular – None.
C. Community School Advisory Board – None.
D. Finance – Meeting held to discuss the budget.
E. Library Advisory Board – Will meet in September.
F. CCASB – Will meet in September.
G. CCISD – None.

13. PUBLIC PARTICIPATION: None.

14. BOARD MEMBER COMMENTS:

- A. Mr. Dantes commented on participation of an elementary field trip.
- B. Board member terms were discussed.
- C. Coaching evaluations were discussed.

16. ADJOURNMENT:

Motion by Mr. Fedie, supported by Mrs. Koski to adjourn the meeting at 7:37 p.m. Motion carried.

CHRISTINE COLLINS, Secretary

JOAN BUGNI, President