

REGULAR MEETING MINUTES

L'ANSE AREA SCHOOLS BOARD OF EDUCATION

June 26, 2017

1. The Regular Meeting of the L'Anse Area Schools Board of Education was called to order by President Ayres at 5:54 p.m. in the Board Room of the High School.

2. ROLL CALL OF MEMBERS:

The following members were in attendance:

Mr. Gransell Mrs. Bugni, Mr. Ayres, Mrs. Koski, Mr. Dantes and Mrs. Collins.

Excused: Mr. Fedie.

Administrative personnel in attendance:

Superintendent Mrs. Tollefson and High School Principal Ms. Scroggs.

Excused: Elementary Principal Mr. Nawrot.

3. ADOPTION OF AGENDA:

Motion by Mrs. Koski, supported by Mr. Dantes to approve the Agenda for the June 26, 2017 Regular Board of Education Meeting. Motion carried.

4. APPROVAL OF MINUTES:

- A. Motion by Mr. Dantes, supported by Mr. Gransell to approve the minutes of the Special Board of Education meeting held on June 14, 2017. Abstain: Mrs. Bugni. Motion carried.

5. PRESENTATION – “*Communities That Care Survey Results*” by Cindi Parker.

Discussion was held.

6:03 p.m Mr. Fedie entered the meeting.

6. HORNET HIGHLIGHTS:

Ms. Scroggs reported on summer school, the completion of the C.J. Sullivan Elementary Playground Structure, G.E., athletic conditioning taking place and KBOCC classes.

7. STAFF PARTICIPATION: None.

8. CORRESPONDENCE AND COMMUNICATIONS:

- A. 2% Distribution – *Keweenaw Bay Indian Community*

9. STUDENT REPORTS: None.

10. FINANCES:

- A. Motion by Mrs. Collins, supported by Mrs. Bugni to approve the Payment of Bills as presented. Motion carried.

11. NEW BUSINESS:

- A. Motion by Mrs. Bugni, supported by Mrs. Collins to approve the Revised Budget for the 2016-2017 Fiscal Year. Motion carried.
- B. Motion by Mrs. Koski, supported by Mrs. Bugni to approve the Budget for the 2017-2018 Fiscal Year. Motion carried.

**RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
OF THE
L'ANSE AREA SCHOOLS**

RESOLVED, that this resolution shall be the general appropriation of the L'Anse Area Schools for the fiscal year 2017 - 2018; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the L'Anse Area Schools.

This 2017 - 2018 appropriation resolution is to take effect on July 1, 2017.

BE IT FURTHER RESOLVED, that a 17.9442 mill property tax on all non-homestead property will be levied for operating purposes for the 2017 - 2018 fiscal year during the summer tax collection.

BE IT FURTHER RESOLVED, that a 3.2400 mill bond debt retirement tax will be levied on all properties in Bohemia, L'Anse, Covington, Laird & Duncan Townships which are within the district boundaries.

BE IT FURTHER RESOLVED, that a 1.0000 mill sinking fund tax will be levied on all properties in Bohemia, L'Anse, Covington, Laird & Duncan Townships which are within the district boundaries.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the L'Anse Area Schools for the fiscal year 2017 - 2018 be as follows:

	2015 - 2016	2016 - 2017	2016 - 2017		2017 - 2018
	Final	Budget	Final Budget		Budget
REVENUE					
Local	\$ 1,498,313.41	\$ 1,506,105	\$ 1,598,892	\$(128,527)	\$ 1,470,365
State	\$ 4,442,184.95	\$ 4,426,480	\$ 4,480,323	\$ 55,530	\$ 4,535,853
Federal	\$ 661,316.05	\$ 665,177	\$ 720,256	\$ (99,068)	\$ 621,188
Incoming Transfers & Other Transactions	<u>\$ 137,690.06</u>	<u>\$ 101,358</u>	<u>\$ 206,750</u>	<u>\$(143,213)</u>	<u>\$ 63,537</u>
TOTAL REVENUE	\$ 6,739,504.47	\$ 6,699,120	\$ 7,006,221	\$(315,278)	\$ 6,690,943

BE IT FURTHER RESOLVED, that the amount available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

	2015 - 2016	2016 - 2017	2016 - 2017		2017 - 2018
	Final	Budget	Final Budget		Budget
EXPENDITURES					
Instruction:					
Basic Programs	\$ 3,209,715.83	\$,114,381	\$ 3,108,171	\$ 86,789	\$ 3,194,960
Summer School	\$ 10,491.50	\$ 4,478	\$ 6,554	\$ (2,229)	\$ 4,325
Special Education	\$ 673,417.74	\$ 691,494	\$ 623,142	\$ (1,595)	\$ 621,547
Compensatory Education	\$ 315,429.65	\$ 362,601	\$ 377,088	\$ 16,074	\$ 393,162
Vocational Education Adult / Continuing Education	\$ 82,339.54	\$ 74,661	\$ 81,271	\$ (4,623)	\$ 76,648
	\$ -	\$ -	\$ -	\$ -	\$ -
Support Services:					
Pupil	\$ 234,069.42	\$ 263,093	\$ 232,232	\$ 7,389	\$ 239,621
Instructional	\$ 43,326.05	\$ 65,067	\$ 72,235	\$ (18,016)	\$ 54,219
General Administration	\$ 261,283.64	\$ 262,121	\$ 269,182	\$ 19,250	\$ 288,432
School Administration	\$ 334,143.34	\$ 375,863	\$ 378,141	\$ (25,515)	\$ 352,626
Business	\$ 132,435.87	\$ 180,503	\$ 178,192	\$ 23,251	\$ 201,443
Operations & Maintenance	\$ 566,829.36	\$ 620,020	\$ 619,129	\$ 2,074	\$ 621,203

Transportation	\$ 268,435.10	\$ 305,036	\$ 298,541	\$ 16,535	\$ 315,076
Central Support	\$ 132,277.67	\$ 130,238	\$ 125,849	\$ 41,263	\$ 167,112
Athletics	\$ 148,522.93	\$ 139,301	\$ 186,771	\$ (41,167)	\$ 145,604
Community Services	\$ 50,627.90	\$ 51,499	\$ 55,242	\$ (4,370)	\$ 50,872
Capital Outlay	\$ 55,327.87	\$ -	\$ 26,508	\$ (26,508)	\$ -
Outgoing Transfers & Other Transactions	<u>\$ 170,008.53</u>	<u>\$ 145,618</u>	<u>\$ 279,535</u>	<u>\$ (112,827)</u>	<u>\$ 166,708</u>
TOTAL APPROPRIATION	\$ 6,688,681.94	\$ 6,785,974	\$ 6,917,783	\$ (24,225)	\$ 6,893,558
June 30, 2016 Fund Balance		\$ 1,029,998	\$ 1,029,998		
Anticipated June 30, 2017 Fund Balance					\$ 1,118,436
Revenue Less Expenditures Projected June 30, 2018 Fund Balance		\$ (86,854)	\$ 88,438		<u>\$ (202,615)</u>
					<u>\$ 915,821</u>

**DEBT RETIREMENT
2017 - 2018**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the DEBT RETIREMENT FUND of the L'Anse Area Schools for the fiscal year 2017 - 2018 are as follows:

REVENUE	2015 - 2016	2016 - 2017	2016 - 2017		2017 - 2018
	Final	Budget	Final	Budget	Budget
Local Property Tax	\$ 566,074.34	\$ 531,998	\$ 532,101	\$ (104,517)	\$ 427,584
Commercial Forest	\$ 34,346.22	\$ 33,867	\$ 40,149	\$ (4,581)	\$ 35,568
Interest and Other	\$ 2,431.81	\$ 500	\$ 500	\$ -	\$ 500
Bond Refunding			\$ 3,698		
State - PPT	\$ -	\$ 27,336	\$ 27,439	\$ (6,677)	\$ 20,762
Sale of Bonds	\$ 10,356,550.79			\$ -	
Prior Period Adjustment	\$ 6,481.32				
Interfund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 10,965,884.48	\$ 593,702	\$ 603,887	\$ (119,474)	\$ 484,413

BE IT FURTHER RESOLVED, that \$ 472,350 of the total available to appropriate in the DEBT RETIREMENT FUND is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	2015 - 2016	2016 - 2017	2016 - 2017		2017 - 2018
	Final	Budget	Final	Budget	Budget
Debt Retirement	\$ 385,000.00	\$ 445,000	\$ 445,000	\$ (70,000)	\$ 375,000
Interest on Debt	\$ 117,893.76	\$ 119,598	\$ 119,598	\$ (24,248)	\$ 95,350
Cost of Issuance	\$ 10,476,106.55			\$ -	
Miscellaneous	<u>\$ 637.51</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<u>\$ -</u>	<u>\$ 2,000</u>
TOTAL APPROPRIATION	\$ 10,979,637.82	\$ 566,598	\$ 566,598	\$ (94,248)	\$ 472,350
June 30, 2016 Fund Balance		\$ 68,951	\$ 68,951		

Anticipated June 30, 2017 Fund Balance				\$ 106,240
Revenue Less Expenditures	\$ 27,104	\$ 37,289		<u>\$ 12,063</u>
Projected June 30, 2018 Fund Balance				<u>\$ 118,303</u>

The District will levy for the payment of bonded indebtedness 3.2400 mills for the 2017 tax year.

CAPITAL PROJECTS FUND
2017 - 2018

BE IT FURTHER RESOLVED, that the total revenues estimated to be available for appropriation in the CAPITAL PROJECTS FUND of the L'Anse Area Schools for the fiscal year of 2017 - 2018 are as follows:

REVENUE	2015 - 2016	2016 - 2017	2016 - 2017	2017 - 2018	
	Final	Budget	Final Budget	Budget	
Investment Earnings & other	\$ 562.91	\$ 400	\$ 400	\$ -	\$ 400
Donations	\$ 62,301.80	\$ -	\$ 6,323	\$ 43,677	\$ 50,000
Transfer - Board Approved	\$ -	\$ -	\$ 91,210	\$ (91,210)	\$ -
Sinking Fund Millage	\$ -		\$ -		\$ 131,970
Other Transfers In	<u>\$ 30,356.54</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL REVENUE	\$ 93,221.25	\$ 400	\$ 97,933	\$ (47,533)	\$ 182,370

BE IT FURTHER RESOLVED, that \$ 183,053 of the total available to appropriate in the CAPITAL PROJECTS FUND is hereby appropriated in the amounts and for the purposes set forth below.

EXPENDITURES	2015 - 2016	2016 - 2017	2016 - 2017	2017 - 2018	
	Final	Budget	Final Budget	Budget	
Sinking Fund Projects	\$ -	\$ -	\$ 9,800		\$ 132,053
Park Project / Sports Complex	\$ 108,249.13	\$ 400	\$ 43,816	\$ 7,184	\$ 51,000
Other Transfers Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL APPROPRIATION	\$ 108,249.13	\$ 400	\$ 53,616	\$ 7,184	\$ 183,053

June 30, 2016 Fund Balance		\$ 240,749	\$ 240,749	
Anticipated June 30, 2017 Fund Balance				\$ 285,066
Revenue Less Expenditures		\$ -	\$ 44,317	<u>\$ (683)</u>
Projected June 30, 2018 Fund Balance				<u>\$ 284,383</u>

The fund balance at the end of the 2017 - 2018 fiscal year is anticipated to be \$ 284,383.

SCHOOL SERVICE FUND
2017 - 2018

BE IT FURTHER RESOLVED, that the total revenues estimated to be available for appropriation in the SCHOOL SERVICE FUND of the L'Anse Area Schools for the fiscal year of 2017 - 2018 are as follows:

Food Service

REVENUE	2015 - 2016	2016 - 2017	2016 - 2017	2017 - 2018	
	Final	Budget	Final Budget	Budget	
Ticket Sales	\$ 79,183.20	\$ 78,771	\$ 69,598	\$ 402	\$ 70,000
Interest Income	\$ 207.01	\$ 150	\$ 150	\$ -	\$ 150
Miscellaneous/Ala Carte	\$ 19,203.20	\$ 22,171	\$ 48,145	\$ -	\$ 48,145
State Aid	\$ 12,866.42	\$ 12,866	\$ 13,838	\$ -	\$ 13,838
Federal Aid	\$ 194,989.60	\$ 194,980	\$ 186,780	\$ (1,780)	\$ 185,000
Commodity Foods	\$ 21,460.13	\$ 23,020	\$ 23,192	\$ 16	\$ 23,208
Prior Period Adjustments	\$ 1,064.57	\$ -	\$ 972	\$ (972)	\$ -
Fund Transfers in	\$ 2,450.00	\$ 2,450	\$ 2,450	\$ -	\$ 2,450
Total Revenue	\$ 331,424.13	\$ 334,409	\$ 345,125	\$ (2,334)	\$ 342,791

BE IT FURTHER RESOLVED, that \$ 355,739 of the total available to appropriate in the SCHOOL SERVICE FUND is hereby appropriated in the amounts and for the purposes set forth below.

EXPENDITURES	2015 - 2016	2016 - 2017	2016 - 2017	2017 - 2018	
	Final	Budget	Final Budget	Budget	
Salaries	\$ 84,561.76	\$ 93,012	\$ 92,907	\$ 2,698	\$ 95,605
Benefits	\$ 55,788.86	\$ 63,620	\$ 63,240	\$ (8,255)	\$ 54,985
Purchased Services	\$ 5,245.78	\$ 5,800	\$ 7,500	\$ (1,059)	\$ 6,441
Food Supplies	\$ 140,402.60	\$ 135,000	\$ 138,250	\$ (1,250)	\$ 137,000
Commodity Foods	\$ 21,460.13	\$ 23,020	\$ 23,192	\$ 16	\$ 23,208
Other Supplies	\$ 8,255.82	\$ 9,000	\$ 9,000	\$ -	\$ 9,000
Capital Outlay	\$ 1,257.17	\$ 2,500	\$ 1,450	\$ 5,550	\$ 7,000
Miscellaneous	\$ 1,301.10	\$ 1,000	\$ 1,500	\$ (500)	\$ 1,000
Prior Year Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Indirect Costs	\$ 22,124.86	\$ 21,500	\$ 21,500	\$ -	\$ 21,500
Fund Modification - Gen. Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 340,398.08	\$ 354,452	\$ 358,539	\$ (2,800)	\$ 355,739
June 30, 2015 Fund Balance		\$ 66,123	\$ 66,123		
Anticipated June 30, 2016 Fund Balance					\$ 52,708
Revenue Less Expenditures Projected June 30, 2018 Fund Balance		\$ (20,043)	\$ (13,414)		\$ (12,948)
					\$ 39,760

The Food Service Fund provides indirect cost funds to the General Fund to cover usage of facility and utility costs based on a calculated percentage from the State of Michigan.

FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary statement hitherto adopted by the Board. Changes in the amount appropriated by the Board Shall require approval by the Board

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the budget control supervisor responsible for performance of his/her responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

- C. Motion by Mr. Gransell, supported by Mrs. Koski to approve the Michigan High School Athletic Association Membership Resolution for the year August 1, 2017 through July 31, 2018. Motion carried.
- D. Motion by Mrs. Bugni, supported by Mr. Gransell to approve designating the revenue from the Laird property sale to the Capital Projects Funds. Motion carried.
- E. Motion by Mrs. Collins, supported by Mr. Fedie to approve a Second Year Probationary Contract for Marcy Erickson for the 2017-18 school year. Motion carried.

Motion by Mr. Fedie, supported by Mr. Gransell to approve a Second Year Probationary Contract for Keith Bush for 2017-18 school year. Motion carried.

Motion by Mrs. Koski, supported by Mr. Fedie to approve a Second Year Probationary Contract for Barbara Waara for 2017-18 school year. Motion carried.

Motion by Mrs. Collins, supported by Mr. Gransell to approve a Second Year Probationary Contract for Jan LaFave for 2017-18 school year. Abstain: Mrs. Bugni. Motion carried.

Motion by Mrs. Bugni, supported by Mrs. Collins to approve a Second Year Probationary Contract for Nicole Maddux for 2017-18 school year. Motion carried.

Motion by Mr. Dantes, supported by Mr. Fedie to approve a Continuation of a Second Year Probationary Contract for Cara Wightman until her anniversary date of December 7, 2017, and a Third year probationary contract for the remainder of the 2017-18 school year. Motion carried.

Motion by Mrs. Collins, supported by Mr. Dantes to approve a Third Year Probationary Contract for Callie Budweg for 2017-18 school year. Motion carried.

Motion by Mrs. Bugni, supported by Mrs. Collins to approve a Third Year Probationary Contract for Hillary Froberg for 2017-18 school year. Motion carried.

Motion by Mr. Gransell, supported by Mrs. Bugni to approve a Fourth Year Probationary Contract for Darin Goke for 2017-18 school year. Motion carried.

- F. Motion by Mr. Fedie, supported by Mrs. Bugni to approve a contract for Darrin Voskuhl as *Director of Student Services* for 2017-18 school year. Motion carried.

Motion by Mr. Gransell, supported by Mr. Fedie to approve a one-year Leave of Absence for Darrin Voskuhl as *Physical Education Teacher* for the 2017-18 school year. Motion carried.

Motion by Mrs. Collins, supported by Mr. Fedie to accept the resignation of Amy Nawrot as *Middle School Math Teacher* effective August 21, 2017 with regret. Motion carried.

Motion by Mr. Dantes, supported by Mrs. Koski to approve a First year probationary contract for Anthony Arens as the *Jr/Sr High School Industrial Education/Math Teacher* for the 2017-18 school year pending Criminal Background Check and PA-189. Motion carried.

Summer:

Emily Maxson & April Thor – Elementary Summer School
 Randy Cadeau – Middle School Summer School
 Darrin Voskuhl – High School Summer School

Resignation: Kristin Beesley – Dishwasher / Prep-Cook

New Hire: Laura Cadeau – Dishwasher / Prep-Cook

- G. Board members discussed the Policy Updates from NEOLA for July meeting.
- H. Motion by Mrs. Koski, supported by Mr. Fedie to approve the contract addendum for Laura Mathieu, effective July 1, 2017. Motion carried.
- I. Motion by Mr. Fedie, supported by Mr. Gransell to approve the contract addendum for Joanne Hochstein, effective July 1, 2017. Motion carried.
- J. Motion by Mrs. Bugni, supported by Mr. Dantes to approve the contract addendum for Michael Roth, effective July 1, 2017. Motion carried.
- K. Motion by Mr. Dantes, supported by Mrs. Bugni to approve the contract for Theresa Bianco, effective July 1, 2017. Abstain: Mr. Gransell. Motion carried.
- L. Motion by Mr. Fedie, supported by Mrs. Collins to approve the contract addendum for Sonya Evans, effective July 1, 2017. Motion carried.
- M. Motion by Mrs. Bugni, supported by Mr. Gransell to approve the contract addendum for Darrin Voskuhl, effective July 1, 2017. Motion carried.

12. ADMINISTRATIVE REPORTS: Were presented.

13. BOARD COMMITTEE REPORTS:

- A. Education Resources – Handbook meetings were held.
- B. Extra-Curricular – will be scheduling a meeting.
- C. Community School Advisory Board – None.
- D. Finance – Meetings have been held to discuss the budget.
- E. Library Advisory Board – will be held in September.
- F. CCASB – None.
- G. CCISD –None.

14. PUBLIC PARTICIPATION: None.

15. BOARD MEMBER COMMENTS:

- A. Mr. Fedie commented on participation in Senior class on Honor Roll.
- B. Mrs. Bugni wished everyone a Happy Fourth.

16. ADJOURNMENT:

Motion by Mr. Dantes, supported by Mrs. Bugni to adjourn the meeting at 8:06 p.m. Motion carried.

CHRISTINE COLLINS, Secretary

JASON AYRES, President