

## REGULAR MEETING MINUTES

### L'ANSE AREA SCHOOLS BOARD OF EDUCATION

June 20, 2016

1. The Regular Meeting of the L'Anse Area Schools Board of Education was called to order by President Ayres at 5:22 p.m. in the Board Room of the High School.
2. ROLL CALL OF MEMBERS:  
The following members were in attendance:  
Mr. Fedie, Mrs. Hatfield, Mr. Dantes, Mr. Ayres, Mrs. Bugni, Mrs. Koski and Mrs. Collins.  
  
Administrative personnel in attendance:  
Superintendent Mrs. Tollefson and High School Principal Ms. Scroggs, and Elementary Principal Mr. Nawrot.
3. ADOPTION OF AGENDA:  
Motion by Mrs. Koski, supported by Mrs. Hatfield to approve the Agenda for the June 20, 2016 Regular Board of Education Meeting. Motion carried.
4. APPROVAL OF MINUTES:
  - A. Motion by Mr. Fedie, supported by Mrs. Bugni to approve the minutes of the Regular Board of Education meeting held on May 16, 2016, motion carried.
5. PRESENTATION – “*Intensive Autism Training*” by Michelle Seppanen and Anne Schumer.
6. HORNET HIGHLIGHTS:  
Mr. Nawrot thanked the Autism Team for their commitment, thanked Bob Hager Meemic Insurance for their donations to the Sully card drawing and thanked Mr. Daryl Kingbird for the Pow Wow.  
  
Ms. Scroggs thanked Ms. Keyes and Mrs. Belanger for their efforts with International Travel Club, and reported Mrs. Laura Schneider will be attending National H.O.S.A. Competition with 2 students in Nashville.
7. STAFF PARTICIPATION: Mr. Taddeucci, teacher, thanked Board members and Administrators.
8. CORRESPONDENCE AND COMMUNICATIONS:
  - A. 2% Distribution – *Keweenaw Bay Indian Community*
  - B. Donation for Scholarship – *Feely Family Foundation*
9. STUDENT REPORTS: None.
10. FINANCES:
  - A. Motion by Mrs. Bugni, supported by Mrs. Hatfield to approve the Payment of Bills as presented. Motion carried.
11. NEW BUSINESS:
  - A. Motion by Mrs. Koski, supported by Mr. Fedie to approve the Revised Budget for the 2015-2016 Fiscal Year. Motion carried.
  - B. Motion by Mr. Fedie, supported by Mrs. Hatfield to approve the Budget for the 2016-2017 Fiscal Year. Motion carried.

**RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION  
OF THE  
L'ANSE AREA SCHOOLS**

RESOLVED, that this resolution shall be the general appropriation of the L'Anse Area Schools for the fiscal year 2016 - 2017; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the L'Anse Area Schools.

This 2016 - 2017 appropriation resolution is to take effect on July 1, 2016.

BE IT FURTHER RESOLVED, that a 18.0000 mill property tax on all non-homestead property will be levied for operating purposes for the 2016 - 2017 fiscal year during the summer tax collection.

BE IT FURTHER RESOLVED, that a 3.9800 mill bond debt retirement will be levied on all properties in Bohemia, L'Anse, Covington, Laird & Duncan Townships which are within the district boundaries.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the L'Anse Area Schools for the fiscal year 2016 - 2017 be as follows:

	2014 - 2015	2015 - 2016	2015 - 2016		2016 - 2017
	Final	Budget	Final Budget		Budget
<b>REVENUE</b>					
Local	\$ 1,520,829.61	\$ 1,547,408	\$ 1,459,001	\$ 47,104	\$ 1,506,105
State	\$ 4,363,185.36	\$ 4,262,297	\$ 4,455,259	\$ (28,779)	\$ 4,426,480
Federal	\$ 662,216.92	\$ 658,074	\$ 719,817	\$ (54,640)	\$ 665,177
Incoming Transfers & Other Transactions	<u>\$ 135,348.34</u>	<u>\$ 66,859</u>	<u>\$ 125,764</u>	<u>\$ (24,406)</u>	<u>\$ 101,358</u>
<b>TOTAL REVENUE</b>	\$ 6,681,580.23	\$ 6,534,638	\$ 6,759,841	\$ (60,721)	\$ 6,699,120

BE IT FURTHER RESOLVED, that the amount available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

	2014 - 2015	2015 - 2016	2015 - 2016		2016 - 2017
	Final	Budget	Final Budget		Budget
<b>EXPENDITURES</b>					
<b>Instruction:</b>					
Basic Programs	\$ 3,169,553.36	\$ 3,339,485	\$ 3,273,335	\$ (158,954)	\$ 3,114,381
Summer School	\$ -	\$ -	\$ 14,086	\$ (9,608)	\$ 4,478
Special Education	\$ 508,692.56	\$ 621,822	\$ 688,069	\$ 3,425	\$ 691,494
Compensatory Education	\$ 303,561.29	\$ 341,623	\$ 334,003	\$ 28,598	\$ 362,601
Vocational Education	\$ 71,591.49	\$ 73,090	\$ 82,586	\$ (7,925)	\$ 74,661
Adult / Continuing Education	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Support Services:</b>					
Pupil	\$ 202,683.79	\$ 243,436	\$ 249,536	\$ 13,557	\$ 263,093
Instructional	\$ 42,079.36	\$ 54,244	\$ 54,219	\$ 10,848	\$ 65,067
General Administration	\$ 288,176.21	\$ 280,231	\$ 284,655	\$ (22,534)	\$ 262,121
School Administration	\$ 318,358.87	\$ 343,379	\$ 348,248	\$ 27,615	\$ 375,863
Business	\$ 116,573.23	\$ 111,839	\$ 139,562	\$ 40,941	\$ 180,503
Operations & Maintenance	\$ 625,034.09	\$ 551,542	\$ 593,605	\$ 26,415	\$ 620,020
Transportation	\$ 278,233.04	\$ 334,750	\$ 303,650	\$ 1,386	\$ 305,036
Central Support	\$ 132,848.71	\$ 148,618	\$ 145,514	\$ (15,276)	\$ 130,238
Athletics	\$ 135,225.86	\$ 130,394	\$ 153,060	\$ (13,759)	\$ 139,301
Community Services	\$ 71,569.62	\$ 56,661	\$ 61,416	\$ (9,917)	\$ 51,499
Capital Outlay	\$ 85,695.21	\$ -	\$ 56,600	\$ (56,600)	\$ -
<b>Outgoing Transfers &amp; Other Transactions</b>	<u>\$ 107,077.60</u>	<u>\$ 109,868</u>	<u>\$ 180,749</u>	<u>\$ (35,131)</u>	<u>\$ 145,618</u>
<b>TOTAL APPROPRIATION</b>	\$ 6,456,954.29	\$ 6,740,982	\$ 6,962,893	\$ (176,919)	\$ 6,785,974

June 30, 2015 Fund Balance	\$ 979,175	\$ 979,175	
Anticipated June 30, 2016 Fund Balance			\$ 776,123
Revenue Less Expenditures	\$ (206,344)	\$ (203,052)	\$ (86,854)
6/30/17 projected Fund Balance			<u>\$ 689,269</u>

**DEBT RETIREMENT  
2016 - 2017**

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the DEBT RETIREMENT FUND of the L'Anse Area Schools for the fiscal year 2016 - 2017 are as follows:

REVENUE	2014 - 2015	2015 - 2016	2015 - 2016	2016 - 2017	
	Final	Budget	Final Budget		Budget
Local Property Tax	\$ 532,984.47	\$ 592,986	\$ 562,751	\$ (30,752)	\$ 531,998
Commercial Forest	\$ 28,164.98	\$ 27,893	\$ 34,116	\$ (249)	\$ 33,867
Interest and Other	\$ 1,647.21	\$ 500	\$ 500	\$ -	\$ 500
State - PPT	\$ 6,092.95	\$ -	\$ -	\$ 27,336	\$ 27,336
Sale of Bonds	\$ -	\$ -	\$ 10,358,728	\$ (10,358,728)	\$ -
Interfund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 568,889.61</b>	<b>\$ 621,380</b>	<b>\$ 10,956,095</b>	<b>\$ (10,362,393)</b>	<b>\$ 593,702</b>

BE IT FURTHER RESOLVED, that \$ 566,598 of the total available to appropriate in the DEBT RETIREMENT FUND is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	2014 - 2015	2015 - 2016	2015 - 2016	2016 - 2017	
	Final	Budget	Final Budget		Budget
Debt Retirement	\$ 375,000.00	\$ 385,000	\$ 385,000	\$ 60,000	\$ 445,000
Interest on Debt	\$ 235,387.52	\$ 220,388	\$ 117,894	\$ 1,704	\$ 119,598
Cost of Issuance	\$ -	\$ -	\$ 10,477,032	\$ (10,477,032)	\$ -
Miscellaneous	\$ 65,004.20	\$ 2,000	\$ 2,000	\$ -	\$ 2,000
<b>TOTAL APPROPRIATION</b>	<b>\$ 675,391.72</b>	<b>\$ 607,388</b>	<b>\$ 10,981,925</b>	<b>\$ (10,415,327)</b>	<b>\$ 566,598</b>
June 30, 2015 Fund Balance		\$ 82,705	\$ 82,705		
Anticipated June 30, 2016 Fund Balance					\$ 56,874
Revenue Less Expenditures		\$ 13,992	\$ (25,831)		<u>\$ 27,104</u>
6/30/17 projected Fund Balance					<u>\$ 83,978</u>

The District will levy for the payment of bonded indebtedness 3.9800 mills for the 2016 tax year.

**CAPITAL PROJECTS FUND  
2016 - 2017**

BE IT FURTHER RESOLVED, that the total revenues estimated to be available for appropriation in the CAPITAL PROJECTS FUND of the L'Anse Area Schools for the fiscal year of 2016 - 2017 are as follows:

2014 - 2015	2015 - 2016	2015 - 2016	2016 - 2017
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REVENUE	Final	Budget	Final Budget		Budget
Investment Earnings & other	\$ 1,028.78	\$ 400	\$ 8,400	\$ (8,000)	\$ 400
Donations	\$ 35,112.86	\$ -	\$ 54,300	\$ (54,300)	\$ -
Transfer - Board Approved	\$ -	\$ -	\$ 30,357	\$ (30,357)	\$ -
Other Transfers In	\$ 4,371.26	\$ -	\$ -	\$ -	\$ -
Prior Year Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 40,512.90</b>	<b>\$ 400</b>	<b>\$ 93,057</b>	<b>\$ (92,657)</b>	<b>\$ 400</b>

BE IT FURTHER RESOLVED, that \$ 400 of the total available to appropriate in the CAPITAL PROJECTS FUND is hereby appropriated in the amounts and for the purposes set forth below.

EXPENDITURES	2014 - 2015 Final	2015 - 2016 Budget	2015 - 2016 Final Budget		2016 - 2017 Budget
Park Project / Sports Complex	\$ 27,495.98	\$ 26,500	\$ 114,323	\$ (113,923)	\$ 400
Other Fees and Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Other Transfers Out	\$ 4,371.26	\$ -	\$ -	\$ -	\$ -
Prior Year Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL APPROPRIATION</b>	<b>\$ 31,867.24</b>	<b>\$ 26,500</b>	<b>\$ 114,323</b>	<b>\$ (113,923)</b>	<b>\$ 400</b>
June 30, 2015 Fund Balance		\$ 255,777	\$ 255,777		
Anticipated June 30, 2016 Fund Balance					\$ 234,510
Revenue Less Expenditures		\$ (26,100)	\$ (21,266)		\$ -
6/30/17 projected Fund Balance					<u>\$ 234,510</u>

The fund balance at the end of the 2016 - 2017 fiscal year is anticipated to be \$ 234,510.

### SCHOOL SERVICE FUND

2016 - 2017

BE IT FURTHER RESOLVED, that the total revenues estimated to be available for appropriation in the SCHOOL SERVICE FUND of the L'Anse Area Schools for the fiscal year of 2016 - 2017 are as follows:

REVENUE	Food Service				2016 - 2017 Budget
	2014 - 2015 Final	2015 - 2016 Budget	2015 - 2016 Final Budget		
Ticket Sales	\$ 80,615.35	\$ 80,000	\$ 78,771	\$ -	\$ 78,771
Interest Income	\$ 155.86	\$ 100	\$ 150	\$ -	\$ 150
Miscellaneous/Ala Carte	\$ 29,052.57	\$ 22,761	\$ 22,171	\$ -	\$ 22,171
State Aid	\$ 11,801.85	\$ 11,800	\$ 12,866	\$ -	\$ 12,866
Federal Aid	\$ 185,123.04	\$ 185,000	\$ 194,980	\$ -	\$ 194,980
Commodity Foods	\$ 18,473.81	\$ 17,547	\$ 19,448	\$ 3,572	\$ 23,020
Prior Period Adjustments	\$ 257.70	\$ -	\$ 1,064	\$ (1,064)	\$ -
Fund Transfers in	\$ 2,780.00	\$ 2,780	\$ 2,450	\$ -	\$ 2,450
<b>Total Revenue</b>	<b>\$ 328,260.18</b>	<b>\$ 319,988</b>	<b>\$ 331,901</b>	<b>\$ 2,508</b>	<b>\$ 334,409</b>

BE IT FURTHER RESOLVED, that \$ 354,452 of the total available to appropriate in the SCHOOL SERVICE FUND is hereby appropriated in the amounts and for the purposes set forth below.

EXPENDITURES	2014 - 2015	2015 - 2016	2015 - 2016	2016 - 2017	
	Final	Budget	Final Budget	Budget	
Salaries	\$ 87,305.95	\$ 93,262	\$ 90,794	\$ 2,218	\$ 93,012
Benefits	\$ 50,255.28	\$ 58,944	\$ 59,382	\$ 4,238	\$ 63,620
Purchased Services	\$ 3,718.41	\$ 3,132	\$ 5,732	\$ 68	\$ 5,800
Food Supplies	\$ 136,444.95	\$ 137,000	\$ 131,766	\$ 3,234	\$ 135,000
Commodity Foods	\$ 18,473.81	\$ 17,547	\$ 19,448	\$ 3,572	\$ 23,020
Other Supplies	\$ 8,493.88	\$ 9,000	\$ 8,096	\$ 904	\$ 9,000
Capital Outlay	\$ 4,694.07	\$ -	\$ 1,258	\$ 1,242	\$ 2,500
Miscellaneous	\$ 5,191.23	\$ 1,000	\$ 1,350	\$ (350)	\$ 1,000
Prior Year Adjustment	\$ 2,115.18	\$ -	\$ -	\$ -	\$ -
Indirect Costs	\$ -	\$ -	\$ 21,500	\$ -	\$ 21,500
Fund Modification - Gen. Fund	<u>\$ 11,352.72</u>	<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Total Expenditures</b>	<b>\$ 328,045.48</b>	<b>\$ 334,885</b>	<b>\$ 339,327</b>	<b>\$ 15,125</b>	<b>\$ 354,452</b>
June 30, 2015 Fund Balance		\$ 75,096	\$ 75,096		
Anticipated June 30, 2016 Fund Balance					\$ 67,671
Revenue Less Expenditures		\$ (14,897)	\$ (7,426)		<u>\$ (20,043)</u>
6/30/17 projected Fund Balance					<u>\$ 47,628</u>

The Food Service Fund provides indirect cost funds to the General Fund to cover usage of facility and utility costs based on a calculated percentage from the State of Michigan.

FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary statement hitherto adopted by the Board. Changes in the amount appropriated by the Board Shall require approval by the Board

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the budget control supervisor responsible for performance of his/her responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

- C. Motion by Mrs. Bugni, supported by Mrs. Hatfield to approve the resolution to certify millage to be spread by the district to include the levy of 18.0000 mills on all Non-Homestead parcels within the district boundaries for operational purposes and 3.9800 mills on all property within the district boundaries for the purpose of bond indebtedness. Abstain: Mrs. Koski. Motion carried.
- D. Motion by Mr. Dantes, supported by Mr. Fedie to approve the Michigan High School Athletic Association Membership Resolution for the year August 1, 2016 through July 31, 2017. Motion carried.

- E. Motion by Mr. Fedie, supported by Mr. Dantes to appoint Mary Smith as a Library Advisory Board Member for the remainder of a 2 year term, ending August 31, 2016. Motion carried.
- F. Motion by Mr. Fedie, supported by Mrs. Hatfield to approve a Continuation of a First Year Probationary Contract for Cara Wightman until her anniversary date of December 7, 2016, and a second year probationary contract for the remainder of the 2016-2017 school year. Motion carried.

Motion by Mrs. Koski, supported by Mr. Dantes to approve a Second Year Probationary Contract for Amy Nawrot for the 2016-2017 school year. Motion carried.

Motion by Mrs. Collins, supported by Mrs. Bugni to approve a Second Year Probationary Contract for Amy Kwiatkoski for 2016-2017 school year. Motion carried.

Motion by Mr. Fedie, supported by Mrs. Collins to approve a Second Year Probationary Contract for Callie Budweg for 2016-2017 school year. Motion carried.

Motion by Mrs. Bugni, supported by Mr. Fedie to approve a Second Year Probationary Contract for Hillary Froberg for 2016-2017 school year. Motion carried.

Motion by Mrs. Collins, supported by Mrs. Bugni to approve a Second Year Probationary Contract for Rachael Lassi for 2016-2017 school year. Motion carried.

Motion by Mrs. Koski, supported by Mrs. Bugni to approve a Continuation of a Third Year Probationary Contract for Jennifer Sue Martin Davis until her anniversary date of January 20, 2017, and a fourth year probationary contract for the remainder of the 2016-2017 school year. Motion carried.

Motion by Mr. Fedie, supported by Mrs. Hatfield to approve a Third Year Probationary Contract for Darin Goke for 2016-2017 school year. Motion carried

Motion by Mrs. Collins, supported by Mrs. Koski to approve a Tenure for April Thor for 2016-2017 school year. Motion carried.

Motion by Mrs. Collins, supported by Mrs. Koski to approve a Tenure for Jessa Maraccini for 2016-2017 school year. Motion carried.

- G. Motion by Mrs. Bugni, supported by Mr. Fedie to approve the transfer of the land underneath Meadowbrook Ice Arena to the Village of L'Anse in exchange for the abandonment of the platted rights-of-way for Third and Division Streets that run through the Meadowbrook football field property. Motion carried.

H. New Hires:

Chad Rice – Junior Varsity Girls Basketball Coach for 2016-17 school year  
Emily Maxson – Elementary Summer School  
Randy Cadeau – Middle School Summer School  
Rachael Lassi & Darrin Voskuhl – High School Summer School

Resignation: Mary Gasperich – Morning Call-in (Elementary office 6:30-8:00 a.m.)

- I. Board members discussed the Policy Updates from NEOLA for July meeting.

12. ADMINISTRATIVE REPORTS: Were presented.

13. BOARD COMMITTEE REPORTS:

- A. Education Resources – Handbook meetings were held.
- B. Extra-Curricular – None.
- C. Community School Advisory Board – None.
- D. Finance – Meetings have been held to discuss the budget.
- E. Library Advisory Board – will be held in September.
- F. CCASB – None.
- G. CCISD – Mrs. Tollefson reported for Lisa Tarvainen.

14. PUBLIC PARTICIPATION: None.

15. BOARD MEMBER COMMENTS:

- A. Mrs. Koski thanked Mrs. Tollefson and Ms. Mathieu for their work on the budget.
- B. Mrs. Bugni wished everyone a Happy Fourth.

16. ADJOURNMENT:

Motion by Mrs. Koski, supported by Mrs. Bugni to adjourn the meeting at 6:34 p.m. Motion carried.

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CHRISTINE COLLINS, Secretary

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JASON AYRES, President