

## Dual Enrollment Information

**What is dual enrollment?** Dual enrollment is when a student enrolls in one or more college courses while still in high school, whether for high school credit, college credit, or both.

**Who is eligible to dual enroll?** Students eligible to dual enroll must be in grades 9-12, must be enrolled in at least one high school class, and must earn qualifying scores on the EXPLORE, PLAN, PSAT, ACT, SAT, MME, and/or COMPASS test. Additionally, students may take courses for which there are no endorsements provided they have taken all sections of the qualifying tests. There is a 10 course limit during the high school career.

	Minimum Qualifying Score by Content Area							
Assessment	English		Mathematics		Social Studies (*Reading Score)		Science (*Reading or Math Score)	
EXPLORE	13		17		*15		20	
PLAN	15		19		*17		21	
PSAT	460		510		*460		*460/510	
SAT	480		530		*480		*480/530	
ACT	18		22		*22		23	
MME	2100		2100		2100		2100	
COMPASS	77		52		*88		N/A	

**What college courses may I take for dual enrollment?** Eligible courses are those not available at LHS. Hobby, craft, recreation, and religion courses are not eligible. Classes cannot be audited.

**How are dual enrollment classes paid for?** LHS will pay the lesser of (a) the actual charge for tuition, mandatory course fees, material fees, and registration fees, or (b) the state proportion of the students' foundation allowance, adjusted to the proportion of the school year you attend the postsecondary institution. \* Eligible costs do not include books, transportation, parking costs or activity fees. You are responsible for paying any additional fees.

College	Tuition (2017-2018)
Finlandia University	\$140 per credit (dual enrollment special) + fees
Gogebic Community College	\$156 per credit + fees
Michigan Technological University	\$542 per credit + fees (approx. \$129)
Northern Michigan University	\$416 per credit + fees
Keweenaw Bay Ojibwa Community College	\$100 per credit + fees (approx. \$130)

*\*In 2017-2018, LHS paid approximately \$537 per semester for a student taking 6 classes at the high school and 1 class at the college.*

**How do I get high school credit for my college course(s)?** You must arrange for the college to send your transcript to the high school. When the transcript is received from the college, the course(s) is/are added to your high school transcript. Grades earned via dual enrollment that are counted for high school credit will be included in your high school grade point. **Be aware: Some colleges may not accept dual enrollment credit that has been counted for high school credit.**

## What other issues should I be aware of in considering dual enrollment?

- ❑ **Support Services:** Colleges generally have support services available if you are struggling with your class(es). Talk to your professor, or find out if there are tutors or study groups available.
- ❑ **Appropriate Schedule:** You are required to arrange your schedule so that you can complete the high school requirements. College classes that conflict with required high school classes will not be approved. Be aware of over-scheduling. College courses usually carry higher expectations and a greater workload than high school courses. Consider the impact of your schedule on your high school classes and activities.
- ❑ **Transferring a Course:** In order to transfer credits from one postsecondary institution to another, you generally need a grade of C or above. Courses that are counted for high school credit are not accepted for transfer at all postsecondary institutions. If you are transferring to a postsecondary institution within Michigan, check online at [www.michigantransfernet.org](http://www.michigantransfernet.org).
- ❑ **Failing a Course:** If you fail a dual enrollment course, the failing grade will be listed on your college transcript and computed in your college grade point average. You will be required to reimburse LHS for the course.
- ❑ **Dropping a course:** You are responsible for dropping a class with the college. Pay attention to drop deadlines. If you drop a class after the drop period, you will forfeit your tuition and be required to pay LHS their portion of the tuition as well. A note may be placed on your college transcript indicating that you withdrew or withdrew-failing.
- ❑ **Participation in intercollegiate athletics:** You may not participate in intercollegiate athletics while you are a dual enrolled student.
- ❑ **Attendance:** If you need a LHS staff member proctor quizzes and/or exams, you must inform the office of who agreed to do so.
- ❑ **Benefits:** You can enter college with several credits and have greater flexibility with your college schedule later on. You have a chance to experience college while still in high school. You can challenge yourself with courses that are not available at the high school.

## How do I dual enroll?

1. Receive an eligibility letter in the mail.
2. Fill out a dual enrollment application.
3. Once approved, fill out a dual enrollment course request. Complete all information thoroughly and accurately. Return the form to the guidance office. If the request is approved, you will receive a letter of approval. Take this letter to the admissions office to enroll in the class.
4. Complete the application for the postsecondary institution you wish to attend.

**Remember to request a transcript and test scores from the Guidance Office.**

College	Schedule Information	Application
Finlandia University	<a href="http://www.finlandia.edu/academics">www.finlandia.edu/academics</a>	<a href="http://www.finlandia.edu">www.finlandia.edu</a> (FREE online)
Gogebic Community College	<a href="http://www.gogebic.edu/schedules">www.gogebic.edu/schedules</a>	<a href="http://www.gogebic.edu">www.gogebic.edu</a> (\$10)
Michigan Technological University	<a href="http://www.mtu.edu/registrar">www.mtu.edu/registrar</a>	<a href="http://www.mtu.edu">www.mtu.edu</a> (FREE online)
Northern Michigan University	<a href="http://www.nmu.edu/">www.nmu.edu/</a>	<a href="http://www.nmu.edu/admissions/apply-student-type-dual-enrollment-and-non-degree">http://www.nmu.edu/admissions/apply-student-type-dual-enrollment-and-non-degree</a>
Keweenaw Bay Ojibwa Community College	<a href="http://www.kbocc.edu">www.kbocc.edu</a>	<a href="http://www.kbocc.edu/academics/">http://www.kbocc.edu/academics/</a>

5. You will receive a schedule and a bill from the college. LHS will issue a letter to the college indicating what portion of the bill LHS will pay. You must submit the bill to the LHS superintendent's office. The college will bill LHS for that portion of the bill and you must pay the remaining amount.
6. Buy books and class materials, if needed. Once you are enrolled, stop by the bookstore to find out what books are required. You can make your purchase there, or look online. Write down the ISBN so that you get the correct edition if you purchase elsewhere.
7. Attend class as scheduled.

*\*\*\*College courses are enrolled in one semester at a time. This process must be followed for each semester. This means for one full school year, the forms are completed twice.*